



ISE LOGISTICS CUSTOMER RESOURCE

Commercial Invoice Guide

The core information normally required for a clear international customs declaration.

Parties and shipment

Exporter and consignee

Show full legal names, addresses, countries, contact names, telephone numbers and email addresses.

Invoice details

Include invoice number, date, currency, reason for export, Incoterm and transport reference where known.

Goods line information

Provide a separate line where products differ.

- ☐ Specific plain-language description of the product, material and intended use.
- ☐ Quantity and unit of measure.
- ☐ Unit value, line value and total invoice value in a stated currency.
- ☐ Commodity or HS code and country of origin.
- ☐ Net and gross weight where required.

Final checks

- ☐ Totals agree with the packing list and booking.
- ☐ Values are genuine, including for samples, gifts, returns and warranty replacements.
- ☐ Any declarations, licence references or preference statements are authorised.
- ☐ Document is signed or approved according to the destination requirement.

Need help with a shipment?

Send the route, commodity, pieces, packed dimensions, weight and deadline to support@iselogistics.co.uk.

This guide provides general operational information only. Requirements vary by commodity, route, service and destination. Confirm shipment-specific requirements with ISE Logistics and the relevant authorities before dispatch.